

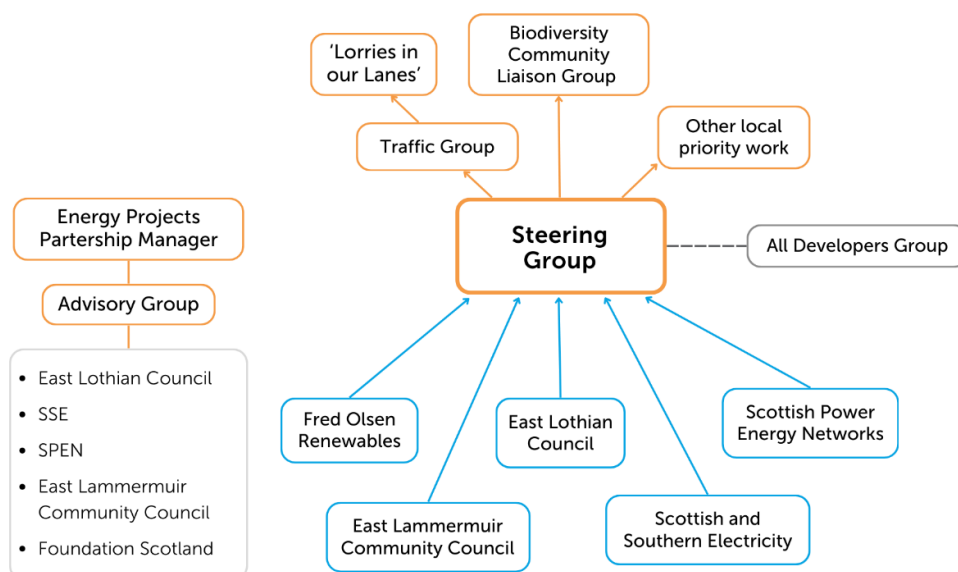
Title	Energy Projects Partnership Manager
Salary	£ 42,787 pro rata
Location	Home-based & with regular time in and around East Lammermuir
Work pattern	28 hours per week
Contract	Permanent
Line reports	None
Line managed by	Head of Communities & Impact

1 Background

East Lammermuir is at the rural edge of East Lothian within the Dunbar and East Linton Ward and includes the villages of Innerwick, Oldhamstocks, Spott and Stenton. Multiple net zero projects are being planned in the area and there is an acute need for effective coordination between the local community, developers, transmission owners, and East Lothian Council.

This new role will facilitate collaboration between developers, transmission owners, East Lothian Council, and the East Lammermuir communities. The primary aim of the role is to balance these multiple perspectives, in particular ensuring that community views are appropriately considered at all stages of the development process for energy-related infrastructure proposed or in operation in the area, from the very earliest stages of any planned development proposal through to completion of build and responsible ongoing management.

Here is a diagram of the current working environment:



The role is being funded by SPEN and SSE Renewables for a three-year period in the first instance and is expected to provide learning relevant to other locations where multiple renewables projects and technologies are planned. You can learn more about the context of the role by clicking the video link in the advert.

2 Your responsibilities

This is a new role designed collaboratively by the key partners involved to date. Whilst the partners have developed a Role Profile to capture the breadth work to be done we expect the role to evolve over time, shaped by the experience and learning of delivery. It's an interesting and exciting opportunity to build something new and valuable in the just transition and community space and the partner organisations are very invested in supporting the success of this role – and the learning that will come from it.

A fundamental part of the role is **connecting and communicating** within and between the different stakeholders.

This will mean you will routinely:

- meet informally with and get to know residents so you can learn about their day to day experiences as different energy projects develop and begin construction;
- attend meetings of community groups to share information and learn how some of their plans could be supported or realised through community benefit arrangements that might flow into the area as a result of the energy projects;
- link and liaise with colleagues at East Lothian Council about issues arising in relation to planned developments;
- meet with developers to learn more about issues they may be encountering with their projects and help identify opportunities for linking better with community members and/or other developers.

You will also **help the Steering Group run efficiently** and work closely with the Chair to do this. You will play a key role in the Biodiversity Community Liaison Group, and in the Traffic Management Group. Other local work groups may emerge over time.

Other important processes you will **coordinate are periodic meetings that bring together all the developers** and transmission owners for focused discussions and also opportunities for the whole community to be updated on all the developments.

3 Introducing some of the Partners

East Lammermuir Council (ELCC)

East Lammermuir Community Council (ELCC) is a statutory volunteer-led group that gathers and represents community views on planning developments of any kind in the area. ELCC has been a driving force behind this pioneering arrangement. ELCC brings people together to help make things happen and supports others to do the same. You can find out more about ELCC and its work to support East Lammermuir on the ELCC website where you'll also find East Lammermuir's Local Place Plan.

SSE Renewables

SSE Renewables is a subsidiary of SSE plc, which is listed in the UK's FTSE100. SSE Renewables develops, owns, and operates renewable energy assets across the UK and internationally. One of SSE Renewables' proposed developments is Berwick Bank Wind Farm, an offshore wind farm in the outer Firth of Forth. The project is one of the largest offshore opportunities in the world with the potential to generate enough clean, renewable energy to power over six million homes, the equivalent to all of Scotland's households twice over.

Berwick Bank's proposed East Lothian landfall is located in the rural community of East Lammermuir. SSE Renewables has been working closely with local stakeholders and other developers who are active in the area to understand how to drive better joined-up working and coordinated communications between all parties. A key element of this approach is the appointment of an Energy Projects Partnership Manager to lead and facilitate effective collaboration. We are delighted to be co-funding this vital role and to support the delivery of a just transition for the community of East Lammermuir.

SP Energy Networks

SP Energy Networks (SPEN) is part of the larger ScottishPower group, which is a subsidiary of the global energy company Iberdrola. SP Energy Networks is a leading UK-based energy company specialising in the distribution and transmission of electricity. We own and operate the electricity network in Central and Southern Scotland, North Wales, Merseyside, Cheshire, and North Shropshire. We transmit, distribute, and connect electricity to and from 3.5 million homes and businesses over our network, 24 hours a day, every day of the year. Our responsibilities include maintaining the network, handling power cuts, providing new or upgraded power connections, and addressing any issues with equipment.

Ofgem recently approved the Eastern Green Link 1 project (EGL1), a new electricity superhighway along Britain's east coast. This £2.5bn joint venture between SP Energy Networks and National Grid Electricity Transmission will involve installing a 196km high-voltage, bidirectional subsea electricity cable between Torness in East Lothian and Hawthorn Pit in County Durham. The link is essential for transporting enough clean, renewable electricity to supply 2 million homes.

The northern end of the link will see landfall and the cable route situated in the rural area of East Lammermuir. We place high value and great importance on community engagement and aim to be good neighbours. Consequently, we have been actively collaborating with local stakeholders and key developers to identify priorities and better understand the community's needs.

An essential part of our strategy is appointing an Energy Projects Partnership Manager to spearhead and drive meaningful coordination. We are pleased to announce our participation as a co-funding partner along with SSE Renewables for this crucial role, reaffirming our commitment to supporting the equitable transition of the East Lammermuir community.

Foundation Scotland

Foundation Scotland has been chosen to host this exciting role, which is the first of its kind in Scotland.

Foundation Scotland is Scotland's community foundation working with communities and donors across Scotland. Since 1996, Foundation Scotland has distributed significant funding to charities and community groups across the country, creating happier, fairer, and more sustainable communities. We support philanthropists to help their personal giving make the most difference. We work with donors to invest in community action that enables people and places to flourish. We work alongside communities to ensure that local funds are distributed by communities themselves. We offer social investment opportunities to enable social enterprises, community organisations and charities to grow and deliver positive social impact. For a quick introduction to how we make a difference, [watch our animation](#).

Foundation Scotland's Communities Team specialise in supporting renewable energy businesses and communities with the set-up and on-going activities of community benefit arrangements. Our developmental approach and in-depth knowledge of the charitable and community sectors help ensure community benefit opportunities from net zero projects make a real difference.

Our approach takes a long-term view, promotes, and harnesses community strengths and supports decision-making processes that are inclusive, accessible, accountable, and community-led.

We steward many community funds across Scotland on behalf of a wide range of donors. We cultivate strong relations with communities and donors, test different approaches and practice and share learning to influence practice and policy. Our work has focussed on the renewables sector, where we develop and share best practice and learning about community benefit funds from net zero projects.

With this role, our experience will help inform discussions and processes to realise the best benefit for the East Lammermuir communities though we will not be seeking to then manage any community benefit funds arising from the current crop of proposals.

4 Some Practicalities

Team Structure

The Energy Projects Partnership Manager will work as a standalone post reporting directly into our Head of Communities and Impact. Within Foundation Scotland and sitting within our Communities team, you will have the opportunity for team collaboration, information sharing and support.

Working Location

The Foundation Scotland team all work from home so this post will require you to have the home space and IT connectivity to do so although you will also be working at times from community venues in East Lammermuir, hot desks at East Lothian Council and potential other spaces or venues around East Lothian. Foundation Scotland also has hot desk hubs in central Edinburgh and Glasgow which you will be welcome to use.

How To Apply

Recruitment details

We are excited to find the best candidate for the role and look forward to hearing from you if the opportunity excites you and you're not daunted by the challenge! We ask that you please prepare and send us the following:

- An updated CV, of no more than two pages, particularly highlighting aspects of your experience relevant to the role.
- A cover letter of no more than 750 words outlining how your skills, experience and knowledge match the person specification that you'll find at the end of the role profile.

Please send us your application via the Breathe link on the advert by **5pm on Tuesday 11th February**. Please contact jane@foundationscotland.org.uk with application questions prior to the deadline. And if you'd like to have an informal chat about the role please also contact Jane.

Interviews will take place in Dunbar on Wednesday 26 February. We may also interview on the morning of Thurs 27 February.

The Interview Process

Our interview process is designed to be transparent and supportive. Here's what you can expect:

- **Pre-Interview Information:** We will provide detailed information about the process before the interview to ensure you feel prepared and confident. We will also share the questions in advance so that you are able to prepare.
- **STARL Framework Guide:** We encourage the use of the STARL (Situation, Task, Action, Result, Long-term impact) framework for responding to behavioural interview questions. How to use [STARL](#)
- **Feedback Opportunities:** We provide feedback opportunities to help candidates reflect on their interview performance.

Use of Data in Recruitment and Retention

At Foundation Scotland we collect applicant data through our Equality Monitoring Survey. The information in this survey will be used for monitoring purposes only and is intended to assist Foundation Scotland in maintaining equal opportunities best practice and identifying equality barriers for job applicants. Your responses are voluntary, kept strictly confidential and are not accessed by the shortlisting or interview panel.

Working with Foundation Scotland

Ahead of applying for the role please note the following:

- This role requires eligibility to work in the UK.
- This role will involve some travel around the region that public transport might not reach, so access to a car will be essential.
- The role will include some evening and occasional weekend meetings or events, so we are looking for someone who can work their hours flexibly.
- This post is for 28 hours per week. We are open about how the working pattern will look.

The Benefits of Working for Us

In addition to a sense of fulfilment and the opportunity to connect with a wide range of people, Foundation Scotland offers the following benefits:

- A progressive pay system with benchmarked annual increases.
- Life Assurance at 3 times the annual salary.
- Defined contribution scheme with a 6% employer contribution.
- 35 days of annual leave (pro rata) [includes bank holidays].
- Training and development opportunities.
- Flexibility in working patterns and homeworking options.
- Employee Assistance Plan.
- Up to 2 days paid leave per annum to undertake volunteering opportunities.